

**SEND Information Booklet  
For 2018**

**Collyhurst Nursery School and  
Children's Centre**

## **Collyhurst Nursery School and Children's Centre**

Our aim is to help your child achieve the very best they can at school. This booklet is to inform you of the types of support available for your child at Collyhurst Nursery School and Children's centre. It will help you understand who can help and how this support can be accessed.

### **Support for your child at Collyhurst Nursery School and Children's centre**

Children 0-5 follow the Early Years Foundation Stage. This indicates broad phases of development. We measure progress in learning against these age related expectations. Evidence of learning is documented in your child's learning journey.

All children in school receive quality first teaching. This means that a range of teaching and learning styles are used and that appropriate learning objectives are set for all children with a curriculum matched to their needs and interests. This is based on close observations of your child at nursery and on-going discussions between staff and parents.

There are opportunities for one to one support, small group work to provide targeted interventions.

At Collyhurst the progress and attainment of all pupils is reviewed every half term by the Senior Leadership Team and key workers at which time provision may be adjusted to meet identified needs. Progress is tracked using our electronic tracking system which shows your child's holistic development.

You will be informed about your child's general progress and targets once a term, Autumn, Spring and Summer terms by attending parents meetings with your child's key person.

At the age of two we carry out a 2 year old progress check with you to identify progress and any areas of concern that your child will need additional help with.

If a child continues to have difficulty after intervention or has a high level of difficulty when they join us, they may be considered to have special educational needs (SEND) and access additional SEND support. Parents will be consulted about this.

## **How common is a Special Educational Need?**

Approximately one in five children will have special educational needs (SEND) at some time during their school career.

Children with SEND have learning difficulties and/or physical disabilities which make it harder for them to learn than most children of the same age. They will need extra support or different help e.g. modified tasks, extra time or visual timetables.

Schools and other agencies can help most children overcome their difficulties quickly and easily. But a few children will need extra help for some or all of their time in school.

This means they may have difficulty with:

- Some or all of the work in school
- Reading, writing or mathematics
- understanding information
- expressing themselves
- understanding others
- organising themselves
- Sensory perception or physical mobility
- managing their behaviour
- making friends or relating to adults

At Collyhurst every effort is taken to ensure transition times are successfully managed.

Where possible we come on a home visit before your child joins us. This is a private opportunity for you to share your views with us.

Other transitions eg from room to room or to a different setting take place gradually. Key people meet to discuss learning and development needs. Where children have additional needs a meeting will be arranged with nursery, parents and the new school to discuss their individual needs. Additional visits are also arranged to reassure pupils and parents.

We aim for all children to be included in out of school activities and endeavour to provide the necessary support. A risk assessment is carried out prior to offsite activities to ensure everyone's safety.

## **SEND stages and terminology.**

The Special Educational Needs Code of Practice 2014 gives guidance to schools in meeting the needs of pupils. It sets out how help should be given in a step-by-step approach. You will be consulted at all stages of this graduated approach and staff will inform you of the additional work they do with your child.

Early years practitioners will assess your child to identify their strengths, needs and the extra help they require. They will discuss this with you and decide on next steps. If a child requires extra support we will work together to identify targets which will be written into an individual progress plan for your child.

## **Statutory Assessment of SEN.**

If your child's needs are complex or severe we may suggest that we ask the Local Authority for an Education Health and Care (EHC) Assessment (previously known as Statement). This document will describe your child's SEND and the special help they should receive.

This process usually involves the Local Authority providing extra resources to help your child. These could include money, staff time, special equipment and attendance at a school with specialist resourced support. This additional provision will be reviewed annually or sooner if required and would include parent, teacher, SENCo and pupil.

If you would like to know what provision is in place for your child or if you have any concerns that your child has some additional needs please speak to your child's key person.

You are also very welcome to make an appointment with our SENCO.

Appointments can be made through the school reception (0161 205 1744)

Further information can be found on the school's website regarding policies and school events.

## **Who can help?**

We have a highly experienced team of staff who may be involved in supporting your child at Collyhurst.

These include:

Your child's key person, who will always make sure that tasks set are appropriate and accessible for your child. They are available to you at the start of each day and by appointment after school.

All early years practitioners, who support groups and individual children with their learning as well as whole classes when necessary.

The SENCO (Nicola Burton) and TA SENCO support (Kayleigh Fitzpatrick) who co-ordinate Special Needs within the provision.

One of the School Governors (Jade Wright) who works with the SENCO in leading SEND in school.

Sometimes school may access Specialist Support to work with identified children with a particular focus eg Speech and language therapists or Occupational therapists.

To ensure our staff have the skills and knowledge to support children with SEND—there is a programme of ongoing training both in school and elsewhere.

## **Consulting with outside parties.**

As part of our support for all children in school we have regular opportunities to consult with support services and health agencies through a multi-agency approach which sometimes includes completing the Manchester Early Help Assessment (EHA) to support the family as well as the pupil.

We will discuss the needs of the individual/family in school and plan together the best use of advice and support from other agencies.

Professionals who might attend this meeting include:

- Health visitor
- A Speech and Language therapist may give advice or complete an assessment for a few children.

- An Educational Psychologist may give advice or complete an assessment for a few children.
- Behaviour Support Professionals who give advice if required.
- Outreach support from specialist schools
- Social Services (if involved with the family)
- Our link schools SENCO s who liaises to support successful transitions to other schools.

## **Feedback**

At Collyhurst we value the support and feedback from all our stakeholders.

We listen carefully to children who may show us they are concerned about something.

Parents may wish to join our Governing Body or get involved in our advisory board.

If you want advice from professionals outside school you may find the following numbers helpful:

**SEN families support group: 0161 755 3482**

**School admissions: 0161 234 7188**

**Manchester Families Service Directory:**

**<http://manchester.fsd.org.uk>**

**Manchester local offer:**

**<http://manchester.fsd.org.uk/kb5/manchester/fsd/category.page?newcategory=3>**